



Villagers Montessori College

18 Dalsol Street, GSIS Village, Barangay Sangandaan, Quezon City, Philippines 1116
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BASIC EDUCATION DEPARTMENT

08 November 2023

DEPARTMENT MEMORANDUM
 No. 2324-BED-005-C

SCHEDULE OF FIRST QUARTER PERIODIC EXAMINATIONS IN THE JUNIOR HIGH SCHOOL LEVEL, SY 2023-2024

TO : LEARNERS, PARENTS, AND GUARDIANS
 CLASS ADVISERS
 SUBJECT TEACHERS
 Basic Education Department

The First Quarter Periodic Examinations in the Junior High School level shall be administered from 13 to 17 November 2023. Relative to this, please be guided by the following schedules:

JUNIOR HIGH SCHOOL LEVEL				
GRADE LEVEL AND SECTION	TIME	DATE		
		NOVEMBER 15 Wednesday	NOVEMBER 16 Thursday	NOVEMBER 17 Friday
GRADE 7 Compassion Friendship Patience	8:00 AM – 8:30 AM	<i>Review Period</i>	<i>Review Period</i>	<i>Review Period</i>
	8:30 AM – 9:30 AM	ARALING PANLIPUNAN 7	FILIPINO 7	ESP 7
	9:30 AM – 10:30 AM	<i>Lunch Period</i>	<i>Lunch Period</i>	<i>Lunch Period</i>
	10:30 AM – 11:30 AM	ENGLISH 7	SCIENCE 7	COMPUTER 7
	11:30 AM – 12:00 PM	<i>Break / Review</i>	<i>Break / Review</i>	<i>Break / Review</i>
	12:00 PM – 1:00 PM	MAPEH 7	TLE 7	MATHEMATICS 7
GRADE 8 Honesty Humility	8:00 AM – 8:30 AM	<i>Review Period</i>	<i>Review Period</i>	<i>Review Period</i>
	8:30 AM – 9:30 AM	ARALING PANLIPUNAN 8	FILIPINO 8	ENGLISH 8
	9:30 AM – 10:00 AM	<i>Break / Review</i>	<i>Break / Review</i>	<i>Break / Review</i>
	10:00 AM – 11:00 AM	COMPUTER 8	TLE 8	ESP 8
	11:00 AM – 12:00 PM	<i>Lunch Period</i>	<i>Lunch Period</i>	<i>Lunch Period</i>
	12:00 PM – 1:00 PM	MATHEMATICS 8	SCIENCE 8	MAPEH 8
GRADE 9 Diligence Faith	8:00 AM – 8:30 AM	<i>Review Period</i>	<i>Review Period</i>	<i>Review Period</i>
	8:30 AM – 9:30 AM	COMPUTER 9	TLE 9	ESP 9
	9:30 AM – 10:30 AM	<i>Lunch Period</i>	<i>Lunch Period</i>	<i>Lunch Period</i>
	10:30 AM – 11:30 AM	ARALING PANLIPUNAN 9	SCIENCE 9	ENGLISH 9
	11:30 AM – 12:00 PM	<i>Break / Review</i>	<i>Break / Review</i>	<i>Break / Review</i>
	12:00 PM – 1:00 PM	MATHEMATICS 9	FILIPINO 9	MAPEH 9
GRADE 10 Fortitude Wisdom	8:00 AM – 8:30 AM	<i>Review Period</i>	<i>Review Period</i>	<i>Review Period</i>
	8:30 AM – 9:30 AM	COMPUTER 10	TLE 10	ARALING PANLIPUNAN 10
	9:30 AM – 10:00 AM	<i>Break / Review</i>	<i>Break / Review</i>	<i>Break / Review</i>
	10:00 AM – 11:00 AM	ENGLISH 10	FILIPINO 10	ESP 10
	11:00 AM – 12:00 PM	<i>Lunch Period</i>	<i>Lunch Period</i>	<i>Lunch Period</i>
	12:00 PM – 1:00 PM	MAPEH 10	SCIENCE 10	MATHEMATICS 10



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Furthermore, the Basic Education Department informs all those concerned of the following:

- **From November 13 to November 17, 2023, all classes and exams will be in-person.** On November 13, final reviews and discussions can take place. **However, any online classes scheduled during these dates will also be held in-person at the school.** Students must make necessary adjustments to their schedules and attend these classes in person.
- During exams, students will be provided with questionnaires and booklets for each subject. The cost of a blue booklet is PHP 6.00. Proctors will distribute these booklets to their assigned classrooms, so students do not have to purchase them from the bookstore. After being checked and recorded, both the questionnaires and booklets will be returned to the students for feedback and future reference.
- Students are restricted to the school canteen during scheduled lunch and break times to prevent overcrowding. To address this, students are encouraged to bring their own homemade lunch, snacks, and drinks. Leaving the school premises to buy food from convenience stores or fast-food places is not permitted.
- Students are strictly advised to come to school before 7:30 AM. Please keep in mind that **Montessorians do not come on time, but before the time.**
- The school's policy on being late or absent remains in effect during exams. **If a student is late, they will be directed to the library and must stay there for the entire first period, pending approval from school authorities.** This rule is in place to minimize disruptions to classes during exams.

All provisions inconsistent with this Department Memorandum are repealed. The provisions in this Memorandum shall remain in force and effect until rescinded or amended. Inquiries and clarifications on this matter may be raised to the Office of the Vice President for Basic Education and the below-mentioned grade level coordinators.

Immediate dissemination and compliance with the provisions in this Memorandum are directed and expected. Thank you.

Prepared by:

ARRA MAE CANONAY
Junior High School Coordinator

DAN LEMUEL LALUCES
Junior High School Coordinator

Noted and approved by:

ADORACION RICO
Principal
Vice President for Basic Education